

CALABANGA WATER DISTRICT
San Antonio, Calabanga, Camarines Sur

REPORT ON AGEING OF CASH ADVANCES
Schedule of Advances to Officers and Employees
As of November 15, 2017



Agency Name: CALABANGA WATER DISTRICT
Agency Code:

Book No:
Account Title:
Account Code:

NAME	Date CA granted	Particulars	Reference	Total Amount	Amount Due				Remarks (state date of liquidation and reason why if liquidated after the cut-off)
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes									
1. Local Travel		None							
2. Foreign Travel									
3. Special Activities/Projects		None							
B. Advances to Regular									
Disbursing Officers									
1. Payroll		None							
2. Seminar/Conference Expenses		None							
TOTALS				P	-	-	-	-	

Certified Correct:

[Signature]

Diana D. Balce- Batalla
Corporate Budget Specialist A

Approved by:

[Signature]

Antonio I. Tolenino, Jr.
General Manager

Verified by:

[Signature]
Meredith A. Brazal
State Auditor IV
COA Audit Team Leader

Date Submitted: _____