

Republic of the Philippines  
Calabanga Water District  
San Antonio Poblacion, Calabanga, Camarines Sur

Annual Procurement Plan for FY 2021

Code (PAP)	Procurement/Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (PHP)		
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	Total	MOE	CO
	<b>MAINTENANCE AND OTHER OPERATING EXPENSES:</b>																	
	<b>TRAVELING EXPENSES-LOCAL</b>																	
	TRAVELING EXPENSES-LOCAL	ALL DEPT.														COB	720,950.00	720,950.00
	<b>TRAINING AND SCHOLARSHIP EXPENSES</b>																	
	TRAINING AND SCHOLARSHIP EXPENSES	ALL DEPT.														COB	542,000.00	542,000.00
	<b>SUPPLIES AND MATERIALS EXPENSES</b>																	
	OFFICE SUPPLIES EXPENSES	ALL DEPT.														COB	218,000.00	337,897.35
	ACCOUNTABLE FORMS EXPENSES	FCD														COB	147,200.00	147,200.00
	NON-ACCOUNTABLE FORMS EXPENSES	ALL DEPT.														COB	31,800.00	31,800.00
	MEDICAL, DENTAL AND LABORATORY SUPPLIES EXPENSES	ALL DEPT.														COB	10,000.00	10,000.00
	FUEL OIL AND LUBRICANTS EXPENSES	ALL DEPT.														COB	1,138,800.00	1,138,800.00
	CHEMICAL, FILTERING SUPPLIES EXPENSES	WOPD														COB	979,860.00	979,860.00
	SEMI-EXPENDABLE MACHINERY AND EQUIPMENT EXPENSES	ALL DEPT.														COB	278,100.00	242,100.00
	SEMI-EXPENDABLE FURNITURE, FIXTURES AND BOOKS EXPENSES	ALL DEPT.														COB	112,000.00	112,000.00
	UTILITY SUPPLIES AND MATERIALS EXPENSES	ALL DEPT.														COB	51,750.00	72,711.76
	<b>UTILITY EXPENSES</b>																	
	WATER EXPENSES	AGSD														COB	42,000.00	42,000.00
	ELECTRICITY EXPENSES	AGSD														COB	2,791,328.61	2,791,328.61
	GAS/HEATING EXPENSES	AGSD														COB	9,000.00	9,000.00
	OTHER UTILITY EXPENSES	AGSD														COB		
	<b>COMMUNICATION EXPENSES</b>																	
	POSTAGE AND COURIER SERVICES	ALL DEPT.														COB	33,800.00	33,800.00
	TELEPHONE EXPENSES	ALL DEPT.														COB	163,200.00	163,200.00
	INTERNET SUBSCRIPTION EXPENSES	AGSD														COB	120,000.00	120,000.00
	CABLE, SATELLITE, TELEGRAPH AND RADIO EXPENSES	AGSD														COB	11,300.00	11,300.00
	<b>AWARDS/REWARDS/PRIZES AND INDEMNITIES</b>																	
	AWARDS/REWARDS/PRIZES AND INDEMNITIES	ALL DEPT.														COB	20,000.00	20,000.00
	<b>SURVEY, RESEARCH, EXPLORATION AND DEVELOPMENT EXPENSES</b>																	
	SURVEY EXPENSES	ECMD														COB	100,000.00	100,000.00
	<b>CONFIDENTIAL, INTELLIGENCE AND EXTRAORDINARY EXPENSES</b>																	
	EXTRAORDINARY AND MISCELLANEOUS EXPENSE	OGM														COB	116,400.00	116,400.00
	<b>PROFESSIONAL SERVICES</b>																	
	LEGAL SERVICES	ALL														COB	156,000.00	156,000.00
	AUDITING SERVICES	FCD														COB	150,000.00	150,000.00
	CONSULTANCY SERVICES	ALL DEPT.														COB	50,000.00	50,000.00
	OTHER PROFESSIONAL SERVICES	ALL DEPT.														COB	30,000.00	30,000.00
	<b>GENERAL SERVICES</b>																	
	JANITORIAL SERVICES	AGSD														COB	75,000.00	75,000.00
	SECURITY SERVICES	AGSD														COB	1,000,000.00	1,000,000.00
	<b>REPAIRS AND MAINTENANCE</b>																	
	REPAIRS AND MAINTENANCE- LAND IMPROVEMENTS	AGSD														COB	100,000.00	100,000.00
	REPAIRS AND MAINTENANCE- INFRASTRUCTURE ASSETS	ECMD														COB	8,955,410.00	8,955,410.00

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				Pre-Proc Conference	Ads/Post of IAB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	MOOE	CO
	REPAIRS AND MAINTENANCE- BUILDING AND OTHER STRUCTURE	AGSD									WITHIN THE CALENDAR YEAR OF 2021					COB	200,000.00	200,000.00	
	REPAIRS AND MAINTENANCE- MACHINERY AND EQUIPMENT	AGSD									WITHIN THE CALENDAR YEAR OF 2021					COB	166,000.00	166,000.00	
	REPAIRS AND MAINTENANCE- TRANSPORTATION EQUIPMENT	AGSD									WITHIN THE CALENDAR YEAR OF 2021					COB	280,000.00	280,000.00	
	REPAIRS AND MAINTENANCE- FURNITURE AND FIXTURES	AGSD									WITHIN THE CALENDAR YEAR OF 2021					COB	30,000.00	30,000.00	
	REPAIRS AND MAINTENANCE- SEMI- EXPENDABLE MACHINERY AND EQUIPMENT	AGSD									WITHIN THE CALENDAR YEAR OF 2021					COB	20,000.00	20,000.00	
	REPAIRS AND MAINTENANCE- SEMI- EXPENDABLE FURNITURE, FIXTURE, BOOKS	AGSD									WITHIN THE CALENDAR YEAR OF 2021					COB	20,000.00	20,000.00	
	REPAIRS AND MAINTENANCE- OTHER PROPERTY, PLANT AND EQUIPMENT	AGSD									WITHIN THE CALENDAR YEAR OF 2021					COB	20,000.00	20,000.00	
	<b>TAXES, INSURANCE PREMIUMS AND OTHER FEES</b>										WITHIN THE CALENDAR YEAR OF 2021								
	TAXES, DUTIES AND LICENSES	FCD									WITHIN THE CALENDAR YEAR OF 2021					COB	1,191,711.68	1,191,711.68	
	FIDELITY BOND PREMIUMS	FCD									WITHIN THE CALENDAR YEAR OF 2021					COB	55,125.00	55,125.00	
	INSURANCE EXPENSES	FCD									WITHIN THE CALENDAR YEAR OF 2021					COB	230,900.00	230,900.00	
	<b>OTHER MAINTENANCE AND OPERATING EXPENSES</b>																		
	ADVERTISING, PROMOTIONAL AND MARKETING	FCD									WITHIN THE CALENDAR YEAR OF 2021					COB	241,589.00	241,589.00	
	PRINTING AND PUBLICATION EXPENSES	ALL DEPT.									WITHIN THE CALENDAR YEAR OF 2021					COB	24,000.00	24,000.00	
	REPRESENTATION EXPENSES	ALL DEPT.									WITHIN THE CALENDAR YEAR OF 2021					COB	144,000.00	144,000.00	
	TRANSPORTATION AND DELIVERY	AGSD									WITHIN THE CALENDAR YEAR OF 2021					COB	20,000.00	20,000.00	
	RENTAL/LEASE EXPENSES	AGSD									WITHIN THE CALENDAR YEAR OF 2021					COB	652,825.99	642,386.35	
	MEMBERSHIP, DUES AND CONTRIBUTIONS TO ORGANIZATIONS	FCD									WITHIN THE CALENDAR YEAR OF 2021					COB	100,304.00	100,304.00	
	SUBSCRIPTION	AGSD									WITHIN THE CALENDAR YEAR OF 2021					COB	12,500.00	12,500.00	
	DONATIONS	AGSD									WITHIN THE CALENDAR YEAR OF 2021					COB	5,000.00	5,000.00	
	DIRECTORS AND COMMITTEE MEMBERS' FEES	OBOD									WITHIN THE CALENDAR YEAR OF 2021					COB	1,191,840.00	1,191,840.00	
	MAJOR EVENTS AND CONVENTION EXPENSES	AGSD									WITHIN THE CALENDAR YEAR OF 2021					COB	250,000.00	250,000.00	
	OTHER MAINTENANCE AND OPERATING EXPENSES	AGSD									WITHIN THE CALENDAR YEAR OF 2021					COB	190,000.00	190,000.00	
	<b>FINANCIAL EXPENSES</b>																		
	INTEREST EXPENSES	FCD									WITHIN THE CALENDAR YEAR OF 2021					COB	1,067,885.00	1,657,032.00	
	BANK CHARGES	FCD									WITHIN THE CALENDAR YEAR OF 2021					COB	54,800.00	54,800.00	
	OTHER FINANCIAL CHARGES	FCD									WITHIN THE CALENDAR YEAR OF 2021					COB	10,000.00	10,000.00	
	<b>CAPITAL EXPENDITURES</b>																		
	SYSTEM DEVELOPMENT- HUMAN RESOURCE INFORMATION MANAGEMENT including PAYROLL SYSTEM AND GMS e-WINDOW	AGSD	BIDDING								WITHIN THE CALENDAR YEAR OF 2021					COB	1,500,000.00		1,500,000.00
	LOT ACQUISITION (Paolbo area - septicage management plan)	AGSD	NEGOTIATED								WITHIN THE CALENDAR YEAR OF 2021					COB	2,500,000.00		2,500,000.00
	IMPROVEMENT OF PAOLBO PSI	ECMD	BIDDING								WITHIN THE CALENDAR YEAR OF 2021					COB	3,000,000.00		3,000,000.00
	SOURCE DEVELOPMENT- MANGUING TALACOP GK PUMPING STATION	ECMD	BIDDING								WITHIN THE CALENDAR YEAR OF 2021					COB	3,000,000.00		3,000,000.00
	IMPROVEMENT OF SIBA-OPS AND CONSTRUCTION OF ADDITIONAL BOOSTER FACILITY WITH DISTRIBUTION LINE	ECMD	BIDDING								WITHIN THE CALENDAR YEAR OF 2021					COB	3,500,000.00		3,500,000.00
	EXPANSION PROJECT- BARANGAY BONOT GK, 1.3km-2"pvc	ECMD	BIDDING								WITHIN THE CALENDAR YEAR OF 2021					COB	450,000.00		450,000.00

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																Total	MOOE	CO	
	EXPANSIONPROJECT- BARANGAY SALVACION BAYBAY PURO GOING TO SOGOD, 900m-2"pvc	ECMD	BIDDING						WITHIN THE CALENDAR YEAR OF 2021							COB	350,000.00		350,000.00
	EXPANSION PROJECT- BARANGAY STA CRUZ GOING TO SAN FRANCISCO, 300m-2"pvc	ECMD	BIDDING						WITHIN THE CALENDAR YEAR OF 2021							COB	350,000.00		350,000.00
	EXPANSION PROJECT - BARANGAY SAN ROQUE-SITIO CALUNGOG, 1.660m-2"pvc	ECMD	BIDDING						WITHIN THE CALENDAR YEAR OF 2021							COB	480,000.00		480,000.00
	EXPANSION PROJECT- BARANGAY SAN ROQUE DUROG, 600m-2"pvc	ECMD	BIDDING						WITHIN THE CALENDAR YEAR OF 2021							COB	275,000.00		275,000.00
	EXPANSION PROJECT - BARANGAY STO DOMINGO (PURO), 1km-2"pvc	ECMD	BIDDING						WITHIN THE CALENDAR YEAR OF 2021							COB	375,000.00		375,000.00
	EXPANSION PROJECT - BARANGAY SAN ROQUE TACULOD WEST INTERCONNECTED TO BARANGAY SAN MIGUEL 27, 300m-2"pvc	ECMD	BIDDING						WITHIN THE CALENDAR YEAR OF 2021							COB	300,000.00		300,000.00
	EXPANSION PROJECT- BARANGAY CAGSAG SITIO LABKAN, 900m-2"pvc	ECMD	BIDDING						WITHIN THE CALENDAR YEAR OF 2021							COB	275,000.00		275,000.00
	PURCHASE OF FLOWMETERS (6 pcs 6", 2 pcs 4", 2 pcs 2") for water sources	PWQ	SHOPPING						WITHIN THE CALENDAR YEAR OF 2021							COB	584,000.00		584,000.00
	PURCHASE OF HYPOCHLORINATOR (4 pcs) for water sources *Fabrica PS, Manguring PS, Cabanbanan PS, Sto. Domingo PS	PWQ	SHOPPING						WITHIN THE CALENDAR YEAR OF 2021							COB	584,000.00		584,000.00
TOTAL																	41,852,977.27	25,215,343.75	17,523,000.00

DEFINITION

1. **PROGRAM (BEPF)**- A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the
2. **PROJECT (BEPF)**- Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
3. **PMO/End User** - Unit as proponent of program or project
4. **Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
5. **Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation); delivery/completion and acceptance/turnover.
6. **Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
7. **Estimated Budget** - Agency approved estimate of project/program costs

8. **Remarks** - brief description of program or project

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