

Republic of the Philippines  
Calabanga Water District  
Indicative Annual Procurement Plan for FY 2024  
San Antonio Poblacion, Calabanga, Camarines Sur

| Code (PAP) | Procurement/Program/Project                            | PMO/End-User | Mode of Procurement | Schedule for Each Procurement Activity |                            |                 |                  | Source of Funds | Estimated Budget (PhP) |              |    |
|------------|--|--------------|---------------------|--|----------------------------|-----------------|------------------|-----------------|------------------------|--------------|----|
|            |  |              |                     | Advertisement/Posting of IB/REI        | Submission/Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE         | CO |
|            | MAINTENANCE AND OTHER OPERATING EXPENSES:              |              |                     |  |                            |                 |                  |                 |                        |              |    |
|            | TRAVELING EXPENSES-LOCAL                               |              |                     |  |                            |                 |                  |                 |                        |              |    |
|            | TRAVELING EXPENSES-LOCAL                               | ALL DEPT.    |                     |  |                            |                 |                  | COB             | 986,140.00             | 986,140.00   |    |
|            | TRAINING AND SCHOLARSHIP EXPENSES                      |              |                     |  |                            |                 |                  |                 | -                      |              |    |
|            | TRAINING AND SCHOLARSHIP EXPENSES                      | ALL DEPT.    |                     |  |                            |                 |                  | COB             | 526,500.00             | 526,500.00   |    |
|            | SUPPLIES AND MATERIALS EXPENSES                        |              |                     |  |                            |                 |                  |                 | -                      |              |    |
|            | OFFICE SUPPLIES EXPENSES                               | ALL DEPT.    |                     |  |                            |                 |                  | COB             | 341,106.86             | 341,106.86   |    |
|            | ACCOUNTABLE FORMS EXPENSES                             | FCD          |                     |  |                            |                 |                  | COB             | 100,000.00             | 100,000.00   |    |
|            | NON- ACCOUNTABLE FORMS EXPENSES                        | ALL DEPT.    |                     |  |                            |                 |                  | COB             | 148,300.00             | 148,300.00   |    |
|            | MEDICAL, DENTAL AND LABORATORY SUPPLIES EXPENSES       | ALL DEPT.    |                     |  |                            |                 |                  | COB             | 150,000.00             | 150,000.00   |    |
|            | FUEL, OIL AND LUBRICANTS EXPENSES                      | ALL DEPT.    |                     |  |                            |                 |                  | COB             | 2,314,000.00           | 2,314,000.00 |    |
|            | CHEMICAL, FILTERING SUPPLIES EXPENSES                  | WQPD         |                     |  |                            |                 |                  | COB             | 885,700.00             | 885,700.00   |    |
|            | SEMI-EXPENDABLE MACHINERY AND EQUIPMENT EXPENSES       | ALL DEPT.    |                     |  |                            |                 |                  | COB             | 469,500.00             | 469,500.00   |    |
|            | SEMI-EXPENDABLE FURNITURE, FIXTURES AND BOOKS EXPENSES | ALL DEPT.    |                     |  |                            |                 |                  | COB             | 249,200.00             | 249,200.00   |    |
|            | OTHER SUPPLIES AND MATERIALS EXPENSES                  | ALL DEPT.    |                     |  |                            |                 |                  | COB             | 117,100.97             | 117,100.97   |    |
|            | UTILITY EXPENSES                                       |              |                     |  |                            |                 |                  |                 | -                      |              |    |
|            | WATER EXPENSES   | AGSD         |                     |  |                            |                 |                  | COB             | 42,000.00              | 42,000.00    |    |
|            | ELECTRICITY EXPENSES                                   | AGSD         |                     |  |                            |                 |                  | COB             | 5,137,992.94           | 5,137,992.94 |    |
|            | GAS/HEATING EXPENSES                                   | AGSD         |                     |  |                            |                 |                  | COB             | 6,000.00               | 6,000.00     |    |
|            | OTHER UTILITY EXPENSES                                 | AGSD         |                     |  |                            |                 |                  | COB             | -                      |              |    |
|            | COMMUNICATION EXPENSES                                 |              |                     |  |                            |                 |                  |                 |                        |              |    |
|            | POSTAGE AND COURIER SERVICES                           | ALL DEPT.    |                     |  |                            |                 |                  | COB             | 33,600.00              | 33,600.00    |    |
|            | TELEPHONE EXPENSES                                     | ALL DEPT.    |                     |  |                            |                 |                  | COB             | 314,720.00             | 314,720.00   |    |
|            | INTERNET SUBSCRIPTION EXPENSES                         | AGSD         |                     |  |                            |                 |                  | COB             | 170,000.00             | 170,000.00   |    |
|            | CABLE, SATELLITE, TELEGRAPH AND RADIO                  | AGSD         |                     |  |                            |                 |                  | COB             | 11,300.00              | 11,300.00    |    |
|            | AWARDS/REWARDS/PRIZES                                  |              |                     |  |                            |                 |                  |                 |                        |              |    |
|            | AWARDS/REWARDS/PRIZES AND INDEMNITIES                  | ALL DEPT.    |                     |  |                            |                 |                  | COB             | 30,000.00              | 30,000.00    |    |
|            | SURVEY, RESEARCH,                                      |              |                     |  |                            |                 |                  |                 |                        |              |    |
|            | SURVEY EXPENSES  | ECMD         |                     |  |                            |                 |                  | COB             | 150,000.00             | 150,000.00   |    |
|            | CONFIDENTIAL, INTELLIGENCE AND EXTRAORDINARY EXPENSES  |              |                     |  |                            |                 |                  |                 | -                      |              |    |
|            | EXTRAORDINARY AND MISCELLANEOUS EXPENSE                | OGM          |                     |  |                            |                 |                  | COB             | 116,400.00             | 116,400.00   |    |
|            | PROFESSIONAL SERVICES                                  |              |                     |  |                            |                 |                  |                 | -                      |              |    |
|            | LEGAL SERVICES   | ALL          |                     |  |                            |                 |                  | COB             | 156,000.00             | 156,000.00   |    |
|            | AUDITING SERVICES                                      | FCD          |                     |  |                            |                 |                  | COB             | 200,000.00             | 200,000.00   |    |



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|------------|--|--------------|---------------------|--|----------------------------|-----------------|------------------|-----------------|------------------------|--------------|----|
|            |  |              |                     | Advertisement/Posting of IB/REI        | Submission/Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE         | CO |
|            | CONSULTANCY SERVICES   | ALL DEPT.    |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 100,000.00             | 100,000.00   |    |
|            | OTHER PROFESSIONAL SERVICES                                      | ALL DEPT.    |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 100,000.00             | 100,000.00   |    |
|            | <b>GENERAL SERVICES</b>  |              |                     |  |                            |                 |                  |                 | -                      |              |    |
|            | JANITORIAL SERVICES  | AGSD         |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 468,000.00             | 468,000.00   |    |
|            | SECURITY SERVICES  | AGSD         |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 1,000,000.00           | 1,000,000.00 |    |
|            | <b>REPAIRS AND MAINTENANCE</b>                                   |              |                     |  |                            |                 |                  |                 | -                      |              |    |
|            | REPAIRS AND MAINTENANCE- LAND                                    | AGSD         |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 100,000.00             | 100,000.00   |    |
|            | REPAIRS AND MAINTENANCE- INFRASTRUCTURE ASSETS                   | ECMD         |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 5,005,232.00           | 5,005,232.00 |    |
|            | REPAIRS AND MAINTENANCE- BUILDING AND                            | AGSD         |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 300,000.00             | 300,000.00   |    |
|            | REPAIRS AND MAINTENANCE- MACHINERY AND                           | AGSD         |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 200,000.00             | 200,000.00   |    |
|            | REPAIRS AND MAINTENANCE- TRANSPORTATION EQUIPMENT                | AGSD         |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 387,000.00             | 387,000.00   |    |
|            | REPAIRS AND MAINTENANCE- FURNITURE AND FIXTURES                  | AGSD         |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 30,000.00              | 30,000.00    |    |
|            | REPAIRS AND MAINTENANCE- SEMI-EXPENDABLE MACHINERY AND EQUIPMENT | AGSD         |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 20,000.00              | 20,000.00    |    |
|            | REPAIRS AND MAINTENANCE- SEMI-EXPENDABLE                         | AGSD         |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 20,000.00              | 20,000.00    |    |
|            | REPAIRS AND MAINTENANCE- OTHER PROPERTY,                         | AGSD         |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 20,000.00              | 20,000.00    |    |
|            | <b>TAXES, INSURANCE PREMIUMS AND OTHER FEES</b>                  |              |                     |  |                            |                 |                  |                 | -                      |              |    |
|            | TAXES, DUTIES AND LICENSES                                       | FCD          |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 1,636,657.60           | 1,636,657.60 |    |
|            | FIDELITY BOND PREMIUMS   | FCD          |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 62,625.00              | 62,625.00    |    |
|            | INSURANCE EXPENSES   | FCD          |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 238,800.00             | 238,800.00   |    |
|            | <b>OTHER MAINTENANCE AND OPERATING EXPENSES</b>                  |              |                     |  |                            |                 |                  |                 | -                      |              |    |
|            | ADVERTISING, PROMOTIONAL AND MARKETING                           | FCD          |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 365,500.00             | 365,500.00   |    |
|            | PRINTING AND PUBLICATION EXPENSES                                | ALL DEPT.    |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 24,000.00              | 24,000.00    |    |
|            | REPRESENTATION EXPENSES  | ALL DEPT.    |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 168,000.00             | 168,000.00   |    |
|            | TRANSPORTATION AND DELIVERY EXPENSES                             | AGSD         |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 20,000.00              | 20,000.00    |    |
|            | RENT/LEASE EXPENSES  | AGSD         |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 795,955.98             | 795,955.98   |    |
|            | MEMBERSHIP, DUES AND CONTRIBUTIONS TO SUBSCRIPTION EXPENSES      | FCD          |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 117,548.00             | 117,548.00   |    |
|            | DONATIONS  | AGSD         |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 14,000.00              | 14,000.00    |    |
|            | MAJOR EVENTS AND CONVENTION EXPENSES                             | AGSD         |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 5,000.00               | 5,000.00     |    |
|            | OTHER MAINTENANCE AND OPERATING EXPENSES                         | AGSD         |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 400,000.00             | 400,000.00   |    |
|            | <b>FINANCIAL EXPENSES</b>  |              |                     |  |                            |                 |                  |                 | 290,000.00             | 290,000.00   |    |
|            | INTEREST EXPENSES  | FCD          |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | -                      |              |    |
|            | BANK CHARGES   | FCD          |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 1,350,595.00           | 1,350,595.00 |    |
|            | OTHER FINANCIAL CHARGES  | FCD          |                     | WITHIN THE CALENDAR YEAR OF 2024       |                            |                 |                  | COB             | 54,800.00              | 54,800.00    |    |
|            |  |              |                     |  |                            |                 |                  | COB             | 10,000.00              | 10,000.00    |    |



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|---|--|------------------|-----------------------------------|--|-----------------------------------|--------------------|---------------------|----------------------|------------------------|---------------|---------------|
|   |  |                  |                                   | Advertiseme<br>nt/Posting of<br>IB/REI | Submission/<br>Opening of<br>Bids | Notice of<br>Award | Contract<br>Signing |                      | Total                  | MOOE          | CO            |
| CAPITAL EXPENDITURES  |  |                  |                                   |  |                                   |                    |                     |                      |                        |               |               |
| Continuing: On-going<br>processing of<br>documents relative to<br>availment of loan | Construction of Hamislag Spring with Surface Water Treatment Facility and Transmission Line  | Engg/Maintenance | Competitive Bidding               | Jan-24                                 | Jan-24                            | Jan-24             | Jan-24              | Special Purpose Fund | 25,000,000.00          |               | 25,000,000.00 |
|   | Construction of Hiniraya Spring with Surface Water Treatment Facility and Transmission Line (13.5 km)  | Engg/Maintenance | Competitive Bidding               | Jan-24                                 | Jan-24                            | Jan-24             | Jan-24              | Special Purpose Fund | 30,000,000.00          |               | 30,000,000.00 |
|   | Construction of Transmission Lines- Manguring to Paolbo  | Engg/Maintenance | Competitive Bidding               | Jan-24                                 | Jan-24                            | Jan-24             | Jan-24              | Special Purpose Fund | 5,000,000.00           |               | 5,000,000.00  |
|   | Phase I- Construction of Septage Treatment Plant   | Engg/Maintenance | Competitive Bidding               | Jan-24                                 | Jan-24                            | Jan-24             | Jan-24              | Special Purpose Fund | 10,000,000.00          |               | 10,000,000.00 |
|   | Lot 3000sqm (water septage treatment facility)   | Engg/Maintenance | Direct Contracting                | Jan-24                                 | Jan-24                            | Jan-24             | Jan-24              | Special Purpose Fund | 5,000,000.00           |               | 5,000,000.00  |
|   | Construction of Laboratory Building-San Antonio  | Engg/Maintenance | Competitive Bidding               | Jan-24                                 | Jan-24                            | Jan-24             | Jan-24              | Special Purpose Fund | 5,000,000.00           |               | 5,000,000.00  |
|   | Relocation of Transmission Lines within Mr. Panuelos Res at Brgy. Talacop, Manguring and Improvement of Transmission and Distribution Lines of Camuning and Balombon | Engg/Maintenance | Competitive Bidding               | Jan-24                                 | Jan-24                            | Jan-24             | Jan-24              | Corporate Budget     | 7,000,000.00           |               | 7,000,000.00  |
|   | 75 kva Generator Set for Paolbo PS I   | Engg/Maintenance | Competitive Bidding               | Jan-24                                 | Jan-24                            | Jan-24             | Jan-24              | Corporate Budget     | 1,000,000.00           |               | 1,000,000.00  |
|   | Materials for new connection, repairs and maintenance (1 year supply)  | Engg/Maintenance | NP-53.9 - Small Value Procurement | Jan-Dec 2024                           | Jan-Dec 2024                      | Jan-Dec 2024       | Jan-Dec 2024        | Corporate Budget     | 3,090,000.00           |               | 3,090,000.00  |
| TOTAL   |  |                  |                                   |  |                                   |                    |                     |                      | 117,049,274.34         | 25,959,274.34 | 91,090,000.00 |

Prepared by:

LEMUEL E. AN  
BAC Secretary

Recommending Approval:

BETTY B. VIOLA  
BAC Chairperson

Certified Funds Available:

DIANA B. BATALLA  
Corporate Budget Specialist A

Approved:

ENGR. CELEDONIO I. TORIENTINO, JR.  
Head of Procuring Entity