CALABANGA WATER DISTRICT
San Antonio, Calabanga, Camarines Sur

REPORT ON AGEING OF CASH ADVANCES
Schedule of Advances to Officers and Employees
As of November 15, 2016

Agency Name: CALABANGA WATER DISTRICT
Agency Code:

Book No:
Account Title:
Account Code:

NAME	Date CA granted	Particulars	Reference		Total Amount	Amount Due				Remarks
						Less than 30 days	31-60 days	61-365 days	Over 1 year	(state date of liquidation and reason why if liquidated after the cut-off
A. Advances for Special Purposes										
1. Local Travel		None								
2. Foreign Travel										
3. Special Activities/Projects		None								
B. Advances to Regular										
Disbursing Officers										
1. Payroll		None								
2. Seminar/Conference Expenses		None								
TOTALS				P	-	-	-	-		

Certified Correct:

Diana D. Balce- Batalla
Corporate Budget Specialist A

Approved by:

Celedonio I. Tolenino, Jr.
General Manager

Verified by:

Maredith A. Brazal
COA Audit Team Leader State Auditor

Date Submitted: _____