

CALABANGA WATER DISTRICT
San Antonio, Calabanga, Camarines Sur

REPORT ON AGEING OF CASH ADVANCES
Schedule of Advances to Officers and Employees
As of November 15, 2021

Accounting & Budget
FILE COPY



Agency Name: CALABANGA WATER DISTRICT
Agency Code:

Book No:
Account Title:
Account Code:

| NAME | Date CA granted | Particulars | Reference | | Total Amount | Amount Due | | | | Remarks (state date of liquidation and reason why if liquidated after the cut-off) |
|---|-----------------|-------------|-----------|----------|--------------|-------------------|------------|-------------|-------------|---|
| | | | | | | Less than 30 days | 31-60 days | 61-365 days | Over 1 year | |
| A. Advances for Special Purposes | | | | | | | | | | |
| 1. Local Travel | | <i>None</i> | | | | | | | | |
| 2. Foreign Travel | | <i>None</i> | | | | | | | | |
| 3. Special Activities/Projects | | <i>None</i> | | | | | | | | |
| B. Advances to Regular | | | | | | | | | | |
| Disbursing Officers | | <i>None</i> | | | | | | | | |
| 2. Seminar/Conference Expenses | | <i>None</i> | | | | | | | | |
| TOTALS | | | | P | - | - | - | - | - | |

Certified Correct:

Diana D. Balce- Batalla
Corporate Budget Specialist A

Approved by:

Engr. Celedonio I. Tolentino, Jr.
General Manager

Verified by:

COA Audit Team Leader

Date Submitted: