

**CALABANGA WATER DISTRICT**  
San Antonio, Calabanga, Camarines Sur

**REPORT ON AGEING OF CASH ADVANCES**  
Schedule of Advances to Officers and Employees  
As of November 15, 2024



Agency Name: CALABANGA WATER DISTRICT  
Agency Code:

Book No:  
Account Title:  
Account Code:

NAME	Date CA granted	Particulars	Reference	Total Amount	Amount Due			Remarks (state date of liquidation and reason why if liquidated after the cut-off)
					Less than 30 days	31-60 days	61-365 days	
<b>A. Advances for Special Purposes</b>								
1. Local Travel	10/17/2024	<i>Celedonio I. Tolentino, Jr.</i>	DV#2023-10-1013	5,163.00		5,163.00		Liquidated: November 30, 2024
	10/17/2024	<i>Michael M. Gutierrez-Moreno</i>	DV#2023-11-1017	3,620.00		3,620.00		Liquidated: November 30, 2024
	10/17/2024	<i>Honesto Antonino M. Torres</i>	DV#2023-10-1014	3,620.00		3,620.00		Liquidated: December 6, 2024
	10/17/2024	<i>Neil Harby S. Salazar</i>	DV#2023-10-1015	3,620.00		3,620.00		Liquidated: December 6, 2024
	10/17/2024	<i>Asedello A. Macaraig</i>	DV#2023-10-1016	3,620.00		3,620.00		Liquidated: December 6, 2024
2. Foreign Travel		None						
3. Special Activities/Projects		None						
<b>B. Advances to Regular Disbursing Officers</b>		None						
2. Seminar/Conference Expenses		None						
<b>TOTALS</b>			P	<b>19,643.00</b>	-	<b>19,643.00</b>	-	

Certified Correct:

*[Signature]*  
Diana D. Balce-Batalla  
Corporate Budget Specialist A

Approved by:

*[Signature]*  
Engr. Celedonio I. Tolentino, Jr.  
General Manager

Verified by:

Date Submitted:

COA Audit Team Leader